



# CODE OF CONDUCT

*updated 5/3/14*

J O S E P H S . B R U N O A U B U R N A B R O A D I N I T A L Y

Claiming ignorance of any Joseph S. Bruno Auburn Abroad in Italy policy does not excuse a violation.

In consideration for being allowed to participate in the Auburn University Joseph S. Bruno Abroad in Italy study abroad program (hereafter “Program”), I hereby agree to the following conditions of participation:

## I. Conduct

### A. Generally

1. I understand that as a visiting student in a foreign country, I shall be subject to the laws of that country, as well as the rules and regulations of Auburn University. I further understand and agree that Auburn University reserves the right to enforce standards for appropriate conduct and behavior and may, at the discretion of Auburn University faculty, administrators, or the Program Executive Director or Faculty-in-Residence, terminate me from the Program when my conduct is incompatible with host country laws or customs; University rules, regulations and policies; the Code of Student Discipline; the Student Academic Honesty Code, or other prohibited conduct. Should my participation be terminated, I hereby acknowledge my consent to being sent home at my own (or my parent’s) expense without refund of fees.
2. I agree to be flexible and understanding of cultural differences, to respect the rights, feelings, property and cultural morays of others, as well as subscribe to the laws and customs of the host country.
3. I agree to adhere to a 1:00 am curfew during school nights (Sunday to Thursday), both in the Chigi Palace and in hotels during required program-sponsored field trips.
4. I agree that I will not, under any circumstances, leave a peer alone in a potentially dangerous situation (for example, in a bar or on the street at night). If a fellow student will not leave the situation with me and/or the rest of the group, I agree that I will notify the Executive Director or Faculty-in-Residence immediately—in person or by phone—even if it is the middle of the night.
5. I agree that the Executive Director or Faculty-in-Residence may terminate my participation in the Program if: 1) I engage in actions endangering to myself or others, or 2) my conduct is considered to be detrimental or incompatible with the best interest and welfare of the Program.

### B. Prohibited Conduct

1. Misconduct by students participating in the Program can lead to removal and may, in addition, result in a decision by Auburn University to impose further sanctions, such as suspension or dismissal from school. Misconduct abroad refers to student actions that, in the judgment of the Program Executive Director or Faculty-in-Residence and/or Auburn University officials, jeopardize the student's own welfare of that of fellow students and/or the Program. Such actions include, but are not limited to, the following:

- a. Violations of the Code of Student Discipline
- b. Violations of the Student Academic Honesty Code
- c. Violations of Auburn University rules, regulations or policies
- d. Violations of the host country's laws or customs
- e. Conduct that may endanger the health or safety of others
- f. Disorderly conduct, lewd or lascivious conduct or expression
- g. The use, or threat, physical violence or abuse of any person, including assault and other unwanted physical contact
- h. Threats of violence against another person or harassment, stalking, or intimidation that unreasonably impairs the security or privacy of another person
- i. Damage to, or destruction of, Program property, or the property of others, including, but not limited to, vandalism
- j. Failure to comply with authorized directives of, or furnishing false information to, University officials acting in performance of their duties
- k. Forgery, alteration, or misuse of University documents, records, or identification, furnishing false information to the University, or possession of any false identification or identification belonging to another person
- l. Obstruction or disruption of teaching or other Program activities
- m. Unauthorized absence from Program activities
- n. Unauthorized entry or use of Program facilities or unauthorized possession or use of the property of others
- o. Violating the laws of the country in which the student is traveling or living
- p. Openly abusing the customs and mores of the host community
- q. The unlawful possession, use, or distribution of alcohol, illicit drugs, or unlawful drug paraphernalia (including possession of prescription medication belonging to another person and sharing of prescription medication)
- r. Intoxication
- s. Possession of fireworks, firearms, other weapons, or explosives.

## II. Disciplinary Procedures

### A. Reporting Misconduct

1. The person who has observed or is aware of alleged misconduct should contact the Program Executive Director or Faculty-in-Residence and report the misconduct and alleged violation.

### B. Investigation

1. The Program Executive Director or Faculty-in-Residence is responsible for carrying out the investigation of all alleged student violations of host country laws or customs; University rules, regulations and policies; the Code of Student Discipline; the Student Academic Honesty Code, or other prohibited conduct. Normally, this investigation should consist of interviews with the reporting party, witnesses, and the person alleged to have violated the regulation or standard of conduct.
2. When the person alleged to have violated a regulation or standard of conduct is interviewed, he/she must be informed of the nature of the allegation, the regulations or policy allegedly violated, his/her right to respond, and the procedures to be followed.

### C. Administrative Hearing

1. If, after the investigation and a brief administrative hearing where the student involved has the opportunity to discuss the alleged misconduct violation, the Program Executive Director or Faculty-in-Residence believes that disciplinary action is appropriate, he/she is empowered to take such action.

### D. Sanctions

1. Violation of host country laws or customs; University rules, regulations and policies; the Code of Student Discipline; the Student Academic Honesty Code, or other prohibited conduct may result in the Program participant being subjected to disciplinary consequences including (but not be limited to):
  - a. First Warning  
An official, oral or written, warning to the student that his/her conduct is in violation of the host country laws or customs; University rules, regulations and policies; the Code of Student Discipline; the Student Academic Honesty Code, or other prohibited conduct
  - b. Second Warning  
An official written notice to the student of misconduct violations and that continued failure to meet expected behavior or repeated violations may result in termination from the Program.
  - c. Termination from the Program
    - i. This sanction terminates the student from the Program.
    - ii. It is permitted
      - when a student receives at least one verbal or written warning, followed by another written warning
      - OR
      - immediately.
    - iii. Immediate termination is allowed when a student commits certain behaviors that are such a serious violation of expected behavior that it results in a serious disciplinary problem or violations that are contrary to Section I. A serious disciplinary problem is defined as one in which the Program Executive Director or Faculty-in-Residence determines that a student is engaging in inappropriate behavior that includes, but is not limited to the following: actions which put the student, other students, or staff member's safety in jeopardy; inflicting physical or emotional harm on self or others, vandalism or destruction of property; theft of property of the property of another student; disrupting the Program consistently; possession of alcohol, drugs or weapons; fighting; criminal acts; sexual harassment; or other behaviors that are deemed serious enough to warrant immediate termination from the Program.
    - iv. Although termination from the Program does not constitute dismissal from Auburn University, University officials may elect to impose additional penalties.
2. In addition to any of the disciplinary consequences above, a student may be required, based on the circumstances, to complete a written or public apology for their behavior, lose a letter grade for academic offenses or provide monetary compensation for damage to property of others.
3. It should be understood this procedure is intended to provide a reasonable and consistent method for dealing with the type of behavior that can be disruptive to the Program, but is not so egregious as to warrant immediate dismissal from the Program. Every effort is made by the

- Program Executive or Faculty-in-Residence to see that each student is successful in the Program. Any steps in the sanctioning process may be skipped or repeated at the discretion of the Program Executive Director or Faculty-in-Residence.
4. Disciplinary action should be taken in consultation with the Dean of the College of Human Sciences and/or other Auburn University officials as appropriate. Termination can only be imposed after the Program Executive or Faculty-in-Residence has consulted with and gained the approval of the Dean. Every written warning and notification of sanctions or termination must be communicated to the Dean, whenever possible within 48 hours of the occurrence. The Program Executive Director or Faculty-in-Residence and Dean may distribute the information to other campus units as appropriate.
  5. All decisions on sanctions to the student are final.

### III. Student Disciplinary Regulations

If the student's conduct is also in violation of the Auburn University Code of Student Discipline or other University rules, regulations and policies, the Office of Judicial Affairs may undertake disciplinary action, including imposing sanctions of suspension or expulsion from Auburn University in accordance with the procedures set forth in the Code of Student Discipline.

### IV. Consequences of Termination

If the decision is made to terminate a student's participation in the Program, the student's participation in Program activities and presence within the Palace premises until arrangements are made for the student to depart for the U.S. is at the discretion of the Program Executive Director or Faculty-in-Residence but the requirement to immediately terminate both - participation and presence - may be exacted. Termination of a student's participation shall not diminish or otherwise affect the student's obligation to make any and all payments to Auburn University. A student who is terminated from the Program will not receive academic credit for course work in progress and may receive a grade of 'F' in all courses associated with Joseph S. Bruno Auburn Abroad in Italy. In addition, the student will not be entitled to a refund of fees, may be required to reimburse Auburn University for financial aid received, and is responsible for all personal financial obligations, e.g., utility bills and rent. A student's registration at Auburn University may be blocked pending the meeting of all such financial obligations and/or disciplinary action.