

# Merchandising Intern Evaluation

Department of Consumer & Design Sciences College of Human Sciences, Auburn University

Name of Intern \_\_\_\_\_ Date of Evaluation \_\_\_\_\_

Please rate this intern on the following attributes:

	<i>Excellent</i> 5	<i>Very Good</i> 4	<i>Good</i> 3	<i>Fair</i> 2	<i>Poor</i> 1
<b>PERSONAL CHARACTERISTICS WITHIN THE WORKPLACE</b>					
Initiative	5	4	3	2	1
Resourcefulness	5	4	3	2	1
Dependability	5	4	3	2	1
Performance under stress	5	4	3	2	1
<b>ACADEMIC PREPAREDNESS</b>					
Knowledge to complete assigned tasks	5	4	3	2	1
Problem solving ability	5	4	3	2	1
Oral communication skills	5	4	3	2	1
Written communication skills	5	4	3	2	1
<b>PROFESSIONALISM</b>					
Ability to work independently	5	4	3	2	1
Quality of work	5	4	3	2	1
Timeliness in completing work	5	4	3	2	1
Professionalism	5	4	3	2	1
<b>INTERPERSONAL SKILLS</b>					
Response to supervision	5	4	3	2	1
Response to criticism	5	4	3	2	1
Ability to work with others	5	4	3	2	1
<b>OVERALL PERFORMANCE</b>	5	4	3	2	1

**If there was a suitable entry level management position open in your firm, would you hire this intern?**

\_\_\_\_\_ Yes, already have! \_\_\_\_\_ Yes I would \_\_\_\_\_ Not Sure \_\_\_\_\_ No

**If you answered "No" or "Not Sure", please share your reasons.**

**(over)**

**What are the intern's greatest strengths?**

**Please list specific instances of performance or personal attributes that contributed to the positive evaluation of this intern.**

**What specific attributes, personal and/or professional, do you believe need further development?**

**Please list specific instances where performance or personal attributes could be developed to further the intern's success.**

**Based on this Student Intern's performance would you consider employing other Student Interns from Auburn University's Apparel Merchandising and Design and Product Development program? \_\_\_\_\_Yes \_\_\_\_\_No**

\_\_\_\_\_  
**Signature and Title of Supervisor**

\_\_\_\_\_  
**Firm**

\_\_\_\_\_  
**Date**

**We welcome your comments about this intern and/or the Apparel Merchandising program. Please attach any additional comments. Thank you for providing an internship experience for our student and for taking time to provide this evaluation.**

**Please give this completed evaluation to the intern (and discuss performance with intern) at least two weeks prior to the end of the semester. If there are issues that you prefer to discuss directly with the faculty supervisor, contact Dr. Kwon (334 844-4011).**